

INFORMATION CLAUSE

According to art. 13 para. 1 and 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council

of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and the repeal of Directive 95/46 / EC (OJ L 119/1 of 4.5.2016) hereinafter: "RODO", we inform that:

1) the administrator of your personal data is: "WPT" Spółka z o.o. with registered office in Lublin, 20-150 Lublin, Bursaki 17, registered in the National Court Register under No. KRS 0000019792 by the District Court in Lublin, VI Commercial Division - Register of the National Court Register, where the register files are kept, with the share capital of PLN 50,000.00 , NIP: 7121009446, Regon 430433105.

2) Contact details to the Administrator: Lublin ul. Bursaki 17, tel. 81 747 12 35 e-mail: info @wpt.lublin, pl. Contact details provided on the website www.wpt.lublin.pl and are constantly updated.

3) Your personal data will be processed in order to:

- a) take actions to conclude a contract and perform an agreement concluded with the Administrator, as well as in connection with mutual claims arising from the concluded contract after the contract (payment claim and claim claims), i.e. pursuant to art. 6 par. 1 lit. b) THE RODO,
- b) investigation and defense against possible claims related to the concluded contract or its non-acquisition (Article 6 (1) letter f) of the RODO,
- c) exercising the rights and obligations resulting from the duties of: accounting, storing documents for fiscal purposes, documenting the terms of contracts concluded for tax purposes, in accordance with separate regulations, pursuant to art. 6 par. 1 lit. c) RODO,
- d) providing commercial information with respect to the Administrator's products and services, based on the consent expressed by you in accordance with Art. 6 par. 1 lit. a) RODO;
- e) the Administrator's internal administration, including the maintenance of the ICT infrastructure, analysis, statistics and internal reporting (Article 6 paragraph 1 point f) of the RODO).

4) the period of storage of personal data is related to the period of limitation of civil law claims resulting from the concluded contract, as well as the performance of the duties of storing accounting documents and prescription of punishments related to the use of accounting documents issued based on commercial terms; the longest period of data storage in order to secure contract rights and fulfill archiving obligations is 10 years; in the case of potential customers, the information is kept for the period necessary to achieve the purpose for which it was collected;

5) you have the right to request from the Administrator access to personal data that you concern, the right to rectify it, delete or limit processing or the right to object to the processing, as well as the right to transfer data, except that this right can not be exercised in contravention of archiving obligations imposed on the Administrator in order to demonstrate the terms of the concluded transaction and the reliability of the tax documentation kept;

6) in cases where data processing is based on consent (Article 6 paragraph a) of the RODO) you have the right to withdraw your consent at any time; the withdrawal of consent does not affect the lawfulness of data processing that was carried out prior to its withdrawal;

7) within the scope of voluntarily granted consents resulting from special laws (such as telecommunications law), marketing messages may be sent to you through, among others, e-mail or SMS;

8) in connection with the processing of data for the purposes indicated in point 3) above, your personal data may be shared with other recipients or categories of personal data recipients, but only entities authorized to collect your data, in legally justified cases and on the basis of relevant legal regulations or agreements concluded to provide services to clients, business contacts, marketing activities and services for the Administrator, that is:

- a) service providers who perform services on behalf of the Company, eg hosting services, entities implementing marketing or sales campaigns for the Company, entities providing transport and courier services, entities providing services in the field of questionnaire surveys,
- (b) to certain persons exercising regulated professions, such as lawyers, notaries or auditors;
- c) financial or judicial bodies, state agencies or public authorities, upon request and to the extent permitted by law.

9) contact details are stored on the Administrator's servers are available remotely for employees and permanent associates of the Administrator, in accordance with the access and authorizations granted by the Administrator;

10) Your personal data will not be transferred to third countries;

11) entering your personal data by you is voluntary, but necessary to achieve the purpose stated in point 3) above, as well as necessary to perform public duties related to documenting the conclusion of the contract in the civil aspect and tax (that is: recognizing the expenditure as tax cost, the right to deduct VAT) and accounting;

12) in matters relating to personal data and in matters of exercising the rights referred to in point 5), you can contact by sending a message to the email address, as well as in paper form to the address provided in point 2),

13) Your personal data will not be subject to automated actions,

14) Your data will not be subject to profiling,

15) you have the right to lodge a complaint with the President of the Office for Personal Data Protection (as amended) when you consider that the processing of personal data concerning you violates the provisions of the RODO.